

Libertarian Party of Brevard County – Regular Business Meeting

Minutes

*These draft minutes are subject to approval by the voting membership.

Meeting to be held on 04/17/2023 at 6:30 pm.

Cape Royal Professional Business Center

1980 N Atlantic Ave Second Floor, Cocoa Beach

Sign in

Meet-and-Greet

1. Call to order – 6:34 PM by Chair Nathan Slusher
2. Officer Roll Call
 - Determination of quorum (75% of Executive Committee or 25% of all voting members) - Quorum met
 - Executive Committee: Nathan Slusher-Chair, Greg Peele-Treasurer (on-line), Thai Heiler – Vice Chair (on-line), Jennifer Keyser – DAL (absent), Rick Heffelfinger-Secretary
 - Voting Members: Mari Peele (on-line), Brian Fleming (on-line), Adriana Slusher (on-line)
 - Non-Voting Members: Grover Bentley
 - Non-members: Wayne Haney (on-line)
3. Approval of Agenda - approved unanimously
4. Approval of Meeting Minutes
 - March 20, 2023 Regular Business Meeting Minutes - approved unanimously
5. Officer Reports
 - Chair - Nathan Slusher
 - Approximately 33 letter to registered Libertarians send out.
 - Coordinated with Grover Bentley
 - Vice Chair – Thai Heiler
 - No report
 - Secretary – Rick Heffelfinger
 - Posted stuff on web page and sent out some emails
 - Treasurer - Greg Peele – See Addendum 1
 - Director At Large – Jennifer Keyser
 - Absent – no report
6. LPF Report – Brian Fleming
 - Convention happening this week
 - i. Motions concerning region reps
 - ii. Committee chairs will continue unless otherwise modified

7. Committee Reports

- Outreach Report (Mari Peele) – See Addendum 2
- Events Report (Thai Heiler)
 - Bowling Social planned for April 29th
 - Planning in process for Brunch in May
- Gala Report (Jennifer Keyser)
 - Absent – No report

8. Old Business:

- None

9. New Business

- None

May 15 next Business meeting date

10. Adjournment - by Chair Nathan Slusher

Addendum 1 Treasurer Report



LP BREVARD
LAUNCHING LIBERTY

Treasurer's Report

April 17, 2022

Statement of Assets, Liabilities, and Net Assets

Asset Type	Balance 04/17/23	Liability Type	Balance 04/17/23
Cash & Equivalents	\$ 6,357.25	Current Debt	-
Accounts Receivable	-	Accounts Payable	\$ (17.99)
Other Assets	-	Other Liabilities	-
Total Assets	\$ 6,357.25	Total Liabilities	\$ (17.99)
Net Assets	\$ 6,339.26		

Statement of Income and Expenses

Income Type	Since Last	2023 YTD	Expense Type	Since Last	2023 YTD
Contributions	\$ 226.99	\$ 990.78	Expenses	\$ (297.38)	\$ (1,206.32)
Refunds Given	-	-	Refunds Received	-	-
Other Income	-	-	Other Expenses	-	-
Other Gains	-	-	Other Losses	-	-
Total Income	\$ 226.99	\$ 990.78	Total Expenses	\$ (297.38)	\$ (1,206.32)
Net Income	\$ (70.39)	\$ (215.54)			
In-Kind	-	-			

Cash Flow By Accounts

Account	03/20/2022 Balance	Deposits	Withdrawals	Net Cash Flow	04/17/2023 Balance
PNC Checking	\$ 6,347.60	\$ 179.75	\$ (294.18)	\$ (114.43)	\$ 6,233.17
PNC Merchant	\$ 29.75	\$ 161.75	\$ (191.50)	\$ (29.75)	\$ -
Paypal	\$ 50.29	\$ 314.99	\$ (241.20)	\$ 73.79	\$ 124.08
Total	\$ 6,427.64	\$ 656.49	\$ (726.88)	\$ (70.39)	\$ 6,357.25

Reports

The 2023 Q1 report covering the period from 01/01/2023 to 03/31/2023 was submitted on time.

The 2023 Q2 report covering the period from 04/01/2023 to 06/30/2023 is due on 07/10/2023.



Income By Category

Category	Income	Since Last	Q1 Report	Q2 Report	Q3 Report	Q4 Report	2023 YTD
Monetary	Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Check	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Electronic	\$ 226.99	\$ 815.78	\$ 175.00	\$ -	\$ -	\$ 990.78
	Subtotal	\$ 226.99	\$ 815.78	\$ 175.00	\$ -	\$ -	\$ 990.78
In-Kind	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Income	\$ 226.99	\$ 815.78	\$ 175.00	\$ -	\$ -	\$ 990.78	
Refunds Given	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Income	\$ 226.99	\$ 815.78	\$ 175.00	\$ -	\$ -	\$ 990.78	

Active Budget Motions

Motion #	Approved	Expires	Budgeted	Spent	Remaining	Category	Notes
Automatic			\$ 45.20	\$ 45.20	\$ -	Banking : Fees	Credit card fee
2022-03	01/01/22	01/22/23	\$ 900.00	\$ -	\$ 900.00	Facilities : Office	Monthly \$75
2022-26	8/15/22		\$ 282.78	\$ 282.78	\$ -	Outreach : Merchandise	Printify On-Demand
2023-05	1/22/23		\$ 200.00	\$ 14.85	\$ 185.15	Banking : Equipment	Clover Go and Fee
2023-05	1/22/23		\$ 150.00	\$ 78.00	\$ 72.00	Outreach : Mail	PO Box & Supplies
2023-05	1/22/23		\$ 250.00	\$ -	\$ 250.00	Events : Charity	Charity supply donations
2023-05	1/22/23		\$ 200.00	\$ -	\$ 200.00	Outreach : Printing	Routine printing
2023-05	1/22/23		\$ 1,000.00	\$ -	\$ 1,000.00	Facilities : Office	Monthly \$75
2023-05	1/22/23		\$ 300.00	\$ 255.99	\$ 44.01	Outreach : Website	General website costs
2023-05	1/22/23		\$ 60.00	\$ -	\$ 60.00	Outreach : Website	e-Commerce Plugin
2023-06	1/22/23		\$ 3,000.00	\$ 79.50	\$ 2,920.50	Outreach : General	Committee budget
2023-07	1/22/23		\$ 1,000.00	\$ -	\$ 1,000.00	Events : General	Committee budget
2023-09	1/22/23		\$ 500.00	\$ -	\$ 500.00	Candidates : Training	4 Training Events
2023-10	3/1/23	3/3/23	\$ 450.00	\$ 450.00	\$ -	Events : Venues	2023 Gala Venue Deposit
Total	1/1/2022	3/3/2023	\$ 8,337.98	\$ 1,206.32	\$ 7,131.66		



Expenses By Category

Category	Expenses	Authorized	Since Last	Q1 Report	Q2 Report	Q3 Report	Q4 Report	2023 YTD
Banking	Equipment	\$ 200.00	\$ 4.95	\$ 14.85	\$ -	\$ -	\$ -	\$ 14.85
	Fees	\$ 35.20	\$ 10.00	\$ 43.99	\$ 1.21	\$ -	\$ -	\$ 45.20
	Subtotal	\$ 235.20	\$ 14.95	\$ 58.84	\$ 1.21	\$ -	\$ -	\$ 60.05
Candidates	Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Training	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	Office	\$ 1,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 1,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Events	General	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Catering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Charity	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Speakers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Venues	\$ 450.00	\$ -	\$ 450.00	\$ -	\$ -	\$ -	\$ 450.00
	Subtotal	\$ 1,700.00	\$ -	\$ 450.00	\$ -	\$ -	\$ -	\$ 450.00
Outreach	General	\$ 3,000.00	\$ 26.50	\$ 53.00	\$ 26.50	\$ -	\$ -	\$ 79.50
	Branding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Mail	\$ 150.00	\$ -	\$ 78.00	\$ -	\$ -	\$ -	\$ 78.00
	Merchandise	\$ 282.78	\$ 17.93	\$ 282.78	\$ -	\$ -	\$ -	\$ 282.78
	Printing	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Social Media	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Web Hosting	\$ 360.00	\$ 238.00	\$ 255.99	\$ -	\$ -	\$ -	\$ 255.99
	Subtotal	\$ 3,992.78	\$ 282.43	\$ 669.77	\$ 26.50	\$ -	\$ -	\$ 696.27
Expenses		\$ 8,327.98	\$ 297.38	\$ 1,178.61	\$ 27.71	\$ -	\$ -	\$ 1,206.32
Refunds Received		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses		\$ 8,327.98	\$ 297.38	\$ 1,178.61	\$ 27.71	\$ -	\$ -	\$ 1,206.32
Net Income			\$ (70.39)	\$ (362.83)	\$ 147.29	\$ -	\$ -	\$ (215.54)



Merchandise Profit & Loss

Category	Expenses	Prior	2023 Actual	Uncleared	Lifetime
Revenue	On Demand	\$ 502.98	\$ 79.23	\$ -	\$ 582.21
	Inventory	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 502.98	\$ 79.23	\$ -	\$ 582.21
Costs	On Demand	\$ (108.55)	\$ (282.78)	\$ -	\$ (391.33)
	Inventory	\$ (149.44)	\$ -	\$ -	\$ (149.44)
	Subtotal	\$ (257.99)	\$ (282.78)	\$ -	\$ (540.77)
Margin	On Demand	\$ 394.43	\$ (203.55)	\$ -	\$ 190.88
	Inventory	\$ (149.44)	\$ -	\$ -	\$ (149.44)
	Subtotal	\$ 244.99	\$ (203.55)	\$ -	\$ 41.44
Overhead	Website	\$ (49.00)	\$ -	\$ -	\$ (49.00)
	Subtotal	\$ (49.00)	\$ -	\$ -	\$ (49.00)
Total Income		\$ 502.98	\$ 79.23	\$ -	\$ 582.21
Total Expenses		\$ (306.99)	\$ (282.78)	\$ -	\$ (589.77)
Net Income		\$ 195.99	\$ (203.55)	\$ -	\$ (7.56)

Reconciliation

Assets by Net Income		Asset by Cash Flow	
Starting Assets	\$ 6,427.64	+ Deposits	\$ 656.49
(Less Starting Liabilities)	\$ (17.99)	(Less Withdrawals)	\$ (728.66)
+ Income	\$ 226.99	Net Cash Flow	\$ (70.39)
(Less Expenses)	\$ (297.38)	Current Assets	\$ 6,357.25
Net Income	\$ (70.39)	(Less Current Liabilities)	\$ (17.99)
Net Assets ✓	\$ 6,339.26	Net Assets ✓	\$ 6,339.26

Other Activity

- Twitter Account – 214 followers (-2)
- LPF Rules Committee Activity – Video Interview on Convention Agenda

Addendum 2 Outreach Report

Outreach Committee Report – April 2023 – Mari Peele

Website Migration

- Website migration is complete.
- Email migration is complete.
- The website is much faster than before, and I am very happy with our new service.

Voter Update

- Per the April Voter Disk: LPF voters increased from 1905 to 1916.

Upcoming Actions

- Will print more envelopes for next batch of letters from the Chair.
- Still working on an alternative remote participation forum. We may have access to a paid zoom account next month, but I will let the EC when I know if that is an option. If not, I will propose an alternative that meets our needs.
- Still working on a post card design.
- Will investigate resuming text messages.